

September 12, 2018 (#30) 1

Minutes

MINUTES TO THE LAUDERDALE COUNTY BOARD OF EDUCATION MEETING
SEPTEMBER 12, 2018
Budget hearing/Board Meeting at 4:00 P.M.

The Lauderdale County Board of Education met with the following members
present:

Ronnie Owens, Chairman
Jerry Fulmer, Vice Chairman
Barbara Cornelius
Terry Holden
Daniel Patterson

Upon the recommendation of Mr. Hatton, the motion was made by Mr. Patterson,
seconded by Mrs. Cornelius and passed the **meeting agenda**.

As recommended by Mr. Hatton, the motion was made by Mr. Holden, seconded
by Mr. Fulmer and passed the following **Financial reports:**

- (a) **Financials:**
Month ending: **August 31, 2018**
- (b) **Disbursements:**
Month ending: **August 31, 2018**

The motion was made by Mrs. Cornelius, seconded by Mr. Patterson and passed
as recommended by Mr. Hatton the **consent agenda** for **items A-O:**

- (A) Approve the following **minutes:**
 - (a) **September 5, 2018 (#28)**
- (B) **Approve the FY 2019 5-year Capital Plan** for years **2019-2023.**
(This was presented at the September 5, 2018 Board Meeting).
- (C) **Approve the following duties and responsibilities** for a **Supplement-**

District Webmaster to be added to the local academic supplement schedule. The position will be funded through general funds for the 2018-2019 school year, if approved:

(This was presented at the September 5, 2018 Board Meeting)

Duties and Responsibilities: **Supplement: \$1,500.00**

- Insure the district website is up to date with current information and alerts as directed by central office supervisory staff.
- Insure each individual school website is up to date with current information.
- Oversee and maintain the social media accounts of the district as directed by central office supervisory staff, (Facebook, Twitter, etc.)
- Oversee and monitor the social media accounts of each school in the district.
- Work closely with administrators to schedule trainings to optimize availability to all personnel at the school.
- Communicate in an effective and professional manner with district/school personnel.

(D) Approve the **resolution** from **Regions Bank** for the **purchasing card service agreement** as follows:

RESOLUTION APPROVING

PURCHASING CARD SERVICE AGREEMENT

I, Jonathan Hatton, Superintendent of Education of Lauderdale County Board of Education (“Public Entity”), do hereby certify that the following is a full, true, and correct copy of a resolution of the governing body of said Public Entity, duly and regularly passed and adopted by said governing body, and that such resolution is still in full force and effect, has not been amended or revoked, and has been recorded in the minute books of the Public Entity:

WHEREAS, it is in the best interests of Public Entity, a Public Entity, a public school organized under the laws of the State of Alabama, to make available to certain key officers and employees a purchasing card (a “Purchasing Card”) for the purpose of purchasing goods and services exclusively for the Public Entity’s purposes;

WHEREAS, the (form of a Purchasing Card Service Agreement (the “Agreement”) between the Public Entity and Regions Bank, an Alabama banking corporation (the “Bank”) has been presented to the Public Entity and is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE PUBLIC ENTITY as follows:

1. The execution and delivery of the Agreement on behalf of the Public Entity is hereby approved, authorized, ratified and confirmed.
2. The Superintendent of the Public Entity is hereby authorized and directed to

a) Designate the number of individuals to receive a Purchasing Card and to make charges using such Purchasing Card (each such person being herein referred to as a “Cardholder”).

b) Maintain the names and addresses of all Cardholders in the financial records of the Public Entity, monitor the use of Purchasing Cards, and take any such actions and implement each procedures as shall be necessary to ensure that such Purchasing Cards are used exclusively for authorized business of the Public Entity.

c) Do and perform or cause to be done and performed in the name and on behalf of the Public Entity such acts, pay or cause to be paid on behalf of the Public Entity such costs and expenses, and execute and deliver or cause to be executed and delivered in the name and on behalf of the Public Entity such consents, approvals, applications, certificates and other agreements as he or she may deem necessary, advisable or appropriate to carry into effect the intent of the provisions of this resolution.

Jonathan Hatton, Superintendent

RESOLUTION

WHEREAS, the Superintendent and the Board of Education believe it is in the best interests of the Lauderdale County Board of Education and the Lauderdale County School System, a public school organized under the laws of the State of Alabama, to make available to certain key officers and employees a purchasing card (a “Purchasing Card”) for the purpose of purchasing goods and services exclusively for the use and purposes of the Lauderdale County School System;

WHEREAS, the form of a Purchasing Card Service Agreement (the “Agreement”) between the LCBOE and Regions Bank, an Alabama banking corporation (the “Bank”) is hereby presented to the LCBOE for their consideration and possible vote of approval and is attached hereto as Exhibit A. (Letter from Dr. Irby, Attorney).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE LCBOE as follows:

1. The execution and delivery of the Agreement on behalf of the Public Entity is hereby approved, authorized, ratified and confirmed.

2. The Superintendent of the Public Entity is hereby authorized and directed to

(a) Designate the number of individuals to receive a Purchasing Card and to make charges using such Purchasing Card (each such person being herein referred to as a “Cardholder”).

(b) Maintain the names and addresses of all Cardholders in the financial records of the Public Entity, monitor the use of Purchasing Cards, and take any such actions and implement such procedures as shall be necessary to ensure that such Purchasing Cards are used exclusively for authorized business of the Public Entity.

(c) Do and perform or cause to be done and performed in the

name and on behalf of the Public Entity such acts, pay or cause to be paid on behalf of the Public Entity such costs and expenses, and execute and deliver or cause to be executed and delivered in the name and on behalf of the Public Entity such consents, approvals, applications, certificates and other agreements as he or she may deem necessary, advisable or appropriate to carry into effect the intent of the provisions of this resolution.

Jonathan Hatton, Superintendent

- (E) Approve for **Denise Hamner**, Special Education Teacher at **Rogers High School** to provide homebound services for students who are eligible under IDEA, according to their IEP team. The rate of pay will be \$27.00 per hour for approximately 1 hour per week and mileage will be reimbursed at the current rate of travel to session if travel to session is required. The total pay for the 2018-2019 school year and will not exceed \$1,000.00. Expenses will be paid from special education funds.
- (F) Approve for **Cherion Killen**, Speech Language Pathologist at **Brooks Elementary School** to provide homebound services for students who are eligible under IDEA, according to their IEP team. The rate of pay will be \$27.00 per hour for approximately 1 hour per week. The total pay for the 2018-2019 school year will not exceed \$400.00. Expenses will be paid from special education funds.
- (G) Approve to contract with **Neuropsychology Clinic, P.C.** in Tuscaloosa, Alabama to conduct an Independent Educational Evaluation for a student according to IDEA requirements. The cost of each evaluation is \$2,250.00. In addition, the parent will be reimbursed mileage to the evaluation and home, at the current mileage rate. Costs for the evaluations will be paid from Special Education IDEA Funds.
- (H) Approve to contract with **Communication & Reading Therapies** in Vestavia, Alabama to conduct language and reading comprehension evaluations as part of Individual Education Evaluations according to IDEA requirements. The cost of each evaluation is \$750.00. In addition, parents will be reimbursed mileage to the evaluation and home, at the current mileage rate. Costs for the evaluations will be paid from Special Education IDEA funds and will not exceed \$3,200.00 for the 2018-2019 school year.
- (I) Approve the following **trips for employees:**
- (a) The following employee requests to attend the PECS (Picture Exchange Communication System) Level I Training in Louisville, Kentucky on October 18-19, 2018:
- Tara Harper Speech Pathologist County Wide**
Expenses will be paid from Special Education (IDEA) Funds.

- (b) The following employees request to attend the ACTM (Alabama Council Teacher Mathematics) Fall Forum in Birmingham, Alabama on November 1-2, 2018:

Celeste McCollum **Teacher** **Brooks High School**
Ashton McCluskey **Teacher** **Brooks High School**

Expenses will be paid from Title II Professional Development Funds.

- (c) The following employees request to attend the Computer Science Discoveries Training in Huntsville, Alabama on September 14-15, 2018:

Nena Dial **Teacher** **Central High School**

Expenses will be paid from Title II Professional Development Funds.

- (d) The following employee requests to attend the Critical Issues for School Counselors Conference in Birmingham, Alabama on September 13-14, 2018:

Jessica McAdams **Counselor** **Brooks High School**

Expenses will be paid from Professional Development Funds.

- (e) The following employee requests to attend the Local School Financial Management Certificate Program in Birmingham, Alabama on November 28-29, 2018:

Melissa Witt **Bookkeeper** **Waterloo High School**

Expenses will be paid from local school funds.

- (J) Approve the following **trip** for **students**:

- (a) **Lexington High School** girls basketball team request to attend the Wallace State Bash Basketball Tournament in Cullman, Alabama on November 20-21, 2018. There will be 11 female students chaperoned by the following employees:

Melissa Hammond **Teacher** **Lexington High School**
David Hill **Teacher** **Lexington High School**

Expenses will be paid from girls attending the trip and local school Funds.

- (K) Approve for **Waterloo High School** to declare the following item as **surplus** to sell:

1988 Ford Econoline Van 350

- (L) Approve for **Waterloo High School** to name the **football press box** as the "**Ronnie Lee Press Box**". He was the former principal at Waterloo High School.

- (M) Approve for the following teachers to attend a course titled "History of the Shoals: The Early Years (Section 01)". The course is from October 4, 2018-

November 8, 2018. (6 sessions, 6:00 – 8:00 p.m.) at the UNA East Campus. The instructor is Mr. Harry Wallace. Tuition for the course is \$76.00 per participant and will be paid from Title II Professional Development Funds:

Jason Hubbard	Teacher	Central High School
Kelli Reding	Teacher	Lauderdale County High School
Jordan Yerbey	Teacher	Wilson High School

(N) Approve the following **personnel actions**:

(a) **Shannon Watson**, teacher at **Lexington High School** for a **medical leave of absence** as follows:

Sick leave date beginning:	09/13/2018
Sick leave date ending:	09/28/2018
Plans to return to work:	10/01/2018

(b) **Laura Brown**, speech language pathologist at **Wilson High School** for a **maternity leave of absence** as follows:

Family medical leave beginning:	12/03/2018
Family medical leave ending:	03/11/2019
Medical leave (no pay) beginning:	03/12/2019
Medical leave (no pay) ending:	05/24/2019

(O) Approve the following **resignations**:

<u>NAME</u>	<u>SCHOOL</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
(a) Paige Anne Marie Green	Central	Science Teacher	9/5/2018

Upon the recommendation of Mr. Hatton, the motion was made by Mr. Fulmer, seconded by Mrs. Cornelius and passed the **Annual Budget with the Salary Schedule** for Fiscal Year **October 1, 2018—September 30, 2019**.

NOTE: BUDGET HEARINGS were held on the following dates:

September 5, 2018 @ 3:00 P.M.
September 12, 2018 @ 4:00 P.M.

As recommended by Mr. Hatton, the motion was made by Mr. Holden, seconded by Mr. Fulmer and passed to employ **Certified Personnel** for the 2018-2019 school year, **Exhibit “A”**

The motion was made by Mr. Patterson, seconded by Mr. Holden and passed as recommended by Mr. Hatton to employ **Classified Personnel** for the 2018-2019

The **Next Board Meeting** was scheduled as follows:

WEDNESDAY, SEPTEMBER 26, 2018
WORK SESSION @ 3:00 P.M.
BOARD MEETING @ 4:00 P.M.

There were no Public Comments.

The Board voted to adjourn.

Jon Hatton

Secretary

Ronnie Owens

Chairperson

Jerry Fulmer

Vice Chairperson

Barbara Cornelius

Terry Holden

Daniel Patterson

September 12. 2018 (#30) 8
Minutes